# TOWN OF SWANZEY

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**Board of Selectmen Meeting Agenda**

**Whitcomb Hall, 17 Main Street**

**December 10, 2025**

1. **Call to Order – 4:30 p.m. Enter into Non public Session pursuant to RSA:91- A:3, II (c)**

2. **Meeting Reconvenes 5:30 p.m. Pledge of Allegiance**
   https://www.youtube.com/@townofswanzey7377/streams - For live streaming

3. **Consideration of Meeting Minutes**
   A. Regular Meetings:
      i.) November 14, 2025
      ii.) December 3, 2025
   B. Nonpublic Meetings:
      i.) December 3, 2025

4. **Consent Agenda**
   A. Payroll Manifest
   B. Accounts Payable Manifest
   C. Tax Collector's Warrant- Water and sewer
   D. Tax Collector's Warrant – Water and sewer
   E. Tax Collector's Warrant – Water and sewer
   F. Tax Abatement- M/110 L/104
   G. Tax Abatement- M/110/ L/114
   H. Tax Abatement- M/110 L/48
   I. Tax Abatement- M/219 L/3
   J. Tax Abatement- M/219 L/4
   K. Tax Abatement- M/224 L/20
   L. Tax Abatement- M/226 L/15
   M. Tax Abatement- M/233 L/59

5. **Public Input**

6. **Appointments**
   A. Governance Committee – Presentation of Recommendations for Board of Selectmen
   B. DPW Director – Joe DiRusso – Fire Station Project Change Order

***SUGGESTED MOTION**: I move to authorize the DPW Director, Joe DiRusso, to sign a change order to pay for temporary heat of the building which will be approx. $8-9,000 a month through March of 2026 and to further authorize Swanzey Oil to deliver fuel.*

C. Thomas Svoleantopoulos- Property at 3 North Winchester Street

7. **Consideration of New Business**
   A. Proposal for Whitcomb Hall Sound System
   B. Federal Aid Program Three Party Project Amended Agreement for City of Keene & Town of Swanzey

***SUGGESTED MOTION: I move to authorize the Select Board Chairman, Bill Hutwelker to sign the Federal Aid Program Three Party Project Amended Agreement for the City of Keene and the Town of Swanzey.***

   ~~C. Rescind CIP Authorization(s)~~ Tabled
   D. Approval of Funds – Webber Hill Slope Stabilization (overage) from the Town Roads, Rehab & Reconstruction ETF

***SUGGESTED MOTION: I move authorize the withdrawal of $8,700 from the Town Roads, Rehab and Reconstruction Expendable Trust Fund due to the Webber Hill Slope Stabilization Project overage expenditures.***

   E. Approval of Town Hall Holiday Hours

8. **Consideration of Old Business**
   A. Proposed 2026 Budget Update

9. **Administrative Update**

10. **Correspondence**

11. **Public Input**

12. **Non-public session pursuant to RSA 91-A:3 II (a) and (c) or as needed.**

13. **Adjournment**

## UPCOMING AGENDA ITEMS AND MEETINGS

| | |
|---|---|
| December 17 | Board of Selectmen Meeting |
| December 23 | Board of Selectmen Meeting/Public Hearing for CDBG Funding ($500,000) |
| January 13 | Public Budget Hearing & Bond (if needed) Hearing at Whitcomb Hall |
| January 9 | Last day for petition warrant articles |
| February 3 | Deliberative Session (last day to hold 2/7) |
| March 10 | Second Session (Town Meeting/voting day) |

## CURRENT EMPLOYMENT OPPORTUNITIES:

- Detective - Full time and/or Part time ○ Posting Date: Nov 12, 2019, 03:08 PM End Date: Open until filled
- Police Officers ○ Posting Date: Dec 30, 2024, 03:08 PM End Date: Open until filled
- On-Call Firefighters and EMTs positions ○ Posting Date: 03-04-2025 End Date: Open until filled

## PENDING BOARD MATTERS / PROJECTS

*Agenda items and times are tentative and subject to change – they are provided for informational purposes only*

- Wastewater Solar Array – The project is complete and is on the grid! Staff is currently seeking grants and exemptions to decrease the loan amount.
- Rail Trail Improvements – We are currently reviewing the scope and design for the Rail Trail improvements under the TAP grant.
- Christian Hill Road Bridge Replacement – Work is pending due to NEPA review. Design work has been progressing well but slowly. Current hold up is with the Division of Historical Resources regarding historic mitigation. As required, we listed this bridge for sale and received no bids so it can be hopefully repurposed at the Ashuelot Rail Trail to bridge one of the large washouts. We are waiting for DES approval to give clearance to move forward with design of bridge relocation. Then Hoyle Tanner has provided a scope of work and cost for design, which will be 100% funded by NHDOT because it is a mitigation project.
- NHDOT Rt. 32 Bridge over Martin Brook and Dry Hydrant – Progress is slow, continuing to work with DOT and DuBois & King. A design and cost estimate for the dry hydrant were provided to DOT on 1/28. Bidding for construction is now scheduled in March or ’26 with construction likely in ’27. A public hearing is expected this spring for a project update and revised schedule.
- Wastewater Treatment Plant Study – Current schedule is:
    - ~~Metals & Phosphorus Removal Pilot Study~~ ~~January – July 2025~~
    - ~~Historical Review, Future Projections, WWTF Inspection~~ ~~March 2025~~
    - ~~Mid-point meeting with Town & NHDES~~ ~~June 2025~~
    - ~~Capacity and Future Upgrades~~ ~~June 2025~~
    - ~~Draft hard copy report for review by Town & NHDES~~ ~~August 2025~~
    - Wrap-up meeting with Town & NHDES September 2025
    - Final hard copy & electronic report September 2025
    - Estimated completion October 2025
- Brown Field Improvements – Staff is working on identifying grants or other funding sources